



Event Summary

This Event Summary is designed to help Brent Crowe Outreach serve you in the best way possible. Please be as thorough and detailed as you can and know we are excited about serving with you!

Please complete and fax to the BCO Office at (484) 492-8176

Event:

- q Your Name: _____
- q Date of Event: _____
- q Name of Host Church: _____
- q Address: _____
- q City: _____ q State: _____
- q Zip Code: _____

- q Office Phone () _____
- q Cell Phone () _____
- q Fax Number () _____
- q Event theme: _____
- q Worship leader(s): _____

Speaking Schedule:

- q **Please fax a schedule to the Brent Crowe Outreach office of days and times Brent will speak.**
- q What do you want Brent to speak on?

q **Dress Code:**
q Casual q Semi-casual q Suit and tie

q **Technical:**
q Lav mic q PowerPoint

Do you have video capabilities and if so, what format would you need it in? (i.e., VHS, DVD, Beta, etc.)

Prayer:

q What are you doing to pray before the event?

q What are you doing to pray during the event?

q How do you plan to follow up after your event?

Audience:

q Age Range _____

q Estimated Attendance _____

q Audience needs _____